Entry in the Register of Crafts / Directory of Craft Businesses

The Chamber of Crafts is obliged to keep the Register of Crafts and the Directory of proprietors of craft or craft-like businesses (Directory of Craft Businesses). Thereby, the Chamber of Crafts is entitled to store personal data for the purpose of registration. The legal basis for the storing is Art. 6 (1) of the Handwerksordnung (HwO) and Art. 19 HwO in conjunction with Annexes I and II HwO.

The data marked with * is optional data. Please, do not fill out the fields highlighted in grey.

1. Business proprietor, participator (in the case of legal entities, only the Managing Director)

<table>
<thead>
<tr>
<th>Family name, first name (if applicable - maiden name)</th>
<th>Date of birth</th>
<th>Place of birth*</th>
<th>Nationality</th>
<th>Gender m / f</th>
<th>Place of residence and address*</th>
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2. Place of business:

Postcode, Place, Street

Telephone*, Fax*, Mobile*

E-Mail*, Web*

3. Company's name: .......................................................... 

Registered in the Trade Register of the local Court of .......................................................... 

on ..........................................., Reg. of Crafts No...........................................

4. Branch subsidiaries in ..........................................................

..........................................................
5. Professional qualification of the proprietor or technical manager (if existing)

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<th>Family name, first name</th>
<th>Date of birth</th>
<th>Place of birth</th>
<th>Nationality</th>
<th>Gender</th>
<th>Exam date</th>
<th>Place of exam</th>
<th>Qualification</th>
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6. Registration requested for the following craft(s) / business(es):

(Primarily practiced craft)

(If applicable, other practiced crafts)

(If applicable, other practiced crafts)

(If applicable, other practiced crafts)

(If applicable, other practiced crafts)

7. Date of registration of the craft business at town hall

8. Date of business start at town hall*

New establishment

Move

Change of legal form

Takeover of business

9. Name of eventual business predecessor:

10. Additional informations
    Average number of employees (including working family members):

    Following work is performed:

    Simultaneously practiced non-craft occupation

    In this occupation, are you a member of a Chamber of Industry and Commerce (where)?
11. **In case of takeover of the business**
   Were craft apprentices taken on? If applicable, which? .................................................................

   In case of succession, name and date of death of the previous proprietor of the business:
   .................................................................................................................................................................

12. **Information about the business proprietor or technical management partner:**
   Is there or was there a registration for him/her in the Register of Crafts? ............................................

   If yes, from ............... to ............. at the Chamber of Crafts .................................................................

   Business address: ........................................................................................................................................

13. **Information about the technical manager:**
   Is the technical manager engaged in another employment relationship? ..................................................

   If yes, with whom? .......................................................... Business address ..................................................

   Does he/she operate a craft business of his/her own? ........... If yes, business address: ............................
   .................................................................................................................................................................

14. Have you been self-employed before?  yes ☐    no ☐

   **Remarks:** ..............................................................................................................................................

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   .............................................................., on ............................................................. (Signature of the business proprietor / the business partners / the managing director)
Handwerkskammer Region Stuttgart
Postfach 10 21 55
70017 Stuttgart

Voluntary data protection declarations

Declaration of consent in regards to processing voluntarily provided contact data:

With your consent, the Chamber of Crafts shall register, save and utilize the contact data, which you have provided voluntarily – these have been marked with a star (*) – for the purpose of

- fulfilling the responsibilities of the chamber (such as making contact in regards to managing the role of crafts and apprentices, as well as business surveys by telephone), whereby service providers may be utilized, as far as this is legally valid, and
- the sending of information in regards to the Chamber of crafts (such as presentation events, course offers, newsletters and advertisement).

Any contact data, which has been provided voluntarily, shall not be transferred to third parties.

☐ Yes, I/we consent to being contacted and notified by telephone / mobile telephone, fax or email for this purpose.

Declaration of consent in regards to researching craftsmen online:

The Chamber of Crafts operates a service providing a free online company database, as well as an application for mobile devices, which clients may use to obtain information on member companies.

With your consent, the publication would include the name and address of the company, the crafts being practiced, as well as – if stated voluntarily – the telephone number/ mobile phone number, email address, fax number and website.

☐ Yes, I/we consent.

Right of revocation:

The above stated declarations of consent may be revoked in full or in part via the Chamber of Crafts at any time without causing a disadvantage and with effect in the future.

List data transfer to non-public authorities:

The Chamber of Crafts may transfer list data from the crafts register to non-public authorities, if this is necessary in regards to the Chamber of Crafts fulfilling its responsibilities, or if a justified interest has been presented in obtaining the data and if only the first and last name of the company owner or the legal representative or the technical manager or the personally liable shareholder responsible for the company’s technical operations, the firm name, the practiced crafts or the address of the business address are being transferred.

Right of objection:

The Chamber of Crafts would like to notify you that you have the possibility to object against the list data transfer to non-public authorities.

☐ I/we would like to object to the list data transfer.